

City of Lakeside Park
Minutes of Regular Meeting on 6/10/2024

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, June 10, 2024, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf and City Clerk Teresa Bruck. The council members present were Tom Bernheimer, Chris Gongola, Mary Ann Thaman and Dave Wolfer. Absent from the meeting were council members Dennis Landwehr and Brian Waite, as well as the City Attorney Greg Voss.

AGENDA

There were no changes, corrections or deletions to the June 10, 2024, Agenda as presented. Mr. Gongola made the **motion** to adopt the Agenda and Mr. Bernheimer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

MEETING MINUTES

Ms. Thaman requested a correction to the Public Works report. She requested a correction with the project on Dixie Highway, it is a state project, and not a federal project. Ms. Thaman then made the **motion** to adopt the amended minutes of the regular meeting of May 13, 2024, minutes. Mr. Wolfer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No citizens present.

MAYORS REPORT

The mayor stated that a City Survey was mailed at the beginning of June, and we have received many responses have been well. The deadline to return the survey is this Saturday, June 15th. This information will be used to assess our services and programs for future use.

He advised 3 remaining boxwood bushes located outside the public works department are still available this week only.

We hosted Kenton County Mayors group meeting here on Saturday, May 18th. The speaker was Senator Chris McDaniel. He provided the 2024 legislative update and street improvements funds back up here in the Northern Kentucky area.

This Saturday, May 15th the Mayors group meets at the Ludlow city building.

Rental registration is in the last stages of being set up. There will be no charge to landlords to register, but we need this information in cases of emergency.

On May 14th the mayor met with other mayors as well as Senator Rand Paul at the Northern Kentucky Area Development department, and he provided the updates from Washington D.C. and primarily was looking for local input on our needs in this area.

The mayor attended on May 29th a retirement party for Officer Shawn Kleier and awarded him a Proclamation that states August 1, 2024, will be Officer Shawn Kleier day in the City of Lakeside Park.

The mayor said he has attended severe weather briefings, and web meetings for severe weather threats in our area.

Lastly, the mayor recognized a Proclamation for the 40th Annual National Recreation & Park Association be designated for the month of July, and extended appreciation to our Recreation Director, Naomijoe Craven and the recreation committee members.

CITY ATTORNEY REPORT

As Mr. Voss was not present, the mayor conducted the **second reading** of **Ordinance No. 08-2024**, amending chapter 20 elected officials, Article III, §20.202 "Qualifications" of the Lakeside Park, Kentucky Code of Ordinances changing the age requirement to eighteen (18) years of age to be a Council Member.

Mr. Wolfer made the **motion** to adopt **Ordinance No. 08-2024**, and Mr. Gongola seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

The mayor conducted the **1st reading** of **Ordinance No. 09-2024**, enacting and adopting a supplement to the code of Ordinances of the City of Lakeside Park, Kentucky. Our city lists our Ordinances online with American Publishing annually and this Ordinance will accept that publication updates.

The mayor then conducted the **1st reading** of **Ordinance No. 10-2024**, prohibiting all cannabis business operations in the City of Lakeside Park, Kentucky. The mayor clarified that this does not prohibit anyone that has a medical prescription cannabis use within the city, but it prohibits sales, processing and distribution.

Last, the mayor conducted a reading of **Resolution No. 4-2024**, approving and adopting the Northern Kentucky Area Development District ("NKADD") Title VI Program Plan. Because our city accepts federal funds that are directly and indirectly, we must adopt this plan to ensure we do not discriminate against anyone in our business dealings when allocating these funds for projects.

Mr. Gongola made the **motion** to adopt **Resolution No. 4-2024**, and Ms. Thaman seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck reported the City Newsletter went out this month and if someone still needs to sign up to receive it, please contact the office or email her.

She said Deputy Clerk, Jeanette Kemper has everything prepared for the 2023-2024 Fiscal Year audit except June reports and will schedule auditor soon.

Ms. Bruck advised they are still working towards adding credit/debit card payment options for property tax payments as well as event charges.

In addition, Ms. Bruck reported that the City's new KLC insurance policy has been prepared, and our agent will be here next week to review the policy details.

Last, Mr. Bruck said the new citation system was working well, but with this implementation she discovered that there are 35 unpaid citations. She advised most of them are due to the no parking on the north side of East Lakeside Avenue, Monday through Friday from 7:00 AM to 9:00 AM and advised there is a potential for the repeat citations to be eligible for their vehicle to be towed if another citation is issued.

FIRE/EMS:

Asst. Chief Hampton reported our city has dropped a little bit in our runs. Last month, they had 13 car seat installations; 7 community CPR classes conducted and a couple of upcoming events including 4th of July Parade and next Tuesday, June 18th, from 5:30 to 7:30 PM will be their Tough-A-Truck event at the parking lot of the Fort Mitchell City Building.

PUBLIC WORKS:

Mr. Bernheimer review of monthly project status.

2023 street program completed under budget, and all payments have been made.

2024 Sidewalk assessment has now been completed and residents will receive letters soon.

2024 joint and crack seal program came under budget and is anticipated to start in July by Scoddeller Construction.

2024 Spot repair program is already underway by Neyra Paving, and will include the streets of Marlo Way, Locust Ave., Marian Dr., Anbeth Crt., and Farmington Dr. This project also came in under budget.

Dixie Highway sidewalk project in conjunction with Crestview Hills is in the design stage, documentation stage and is anticipated to start the Spring of 2025.

The driveway light in the City parking lot has been broken, was covered under our insurance and is set to be repaired.

There was a line-of-sight issue from an overgrown honeysuckle bushes at the corner of Turkeyfoot and Elizabeth, that is scheduled to be cut down.

The Water District is working with the city regarding curb repairs and replacement along Bellemonte Avenue.

The Applewood median project has been completed.

There will be further discussion to improve crosswalks visibility with something like "keyboard crosswalk."

The next meeting will be rescheduled as it will fall on July 4th.

POLICE AUTHORITY:

Mayor Markgraf presented the police authority report. The last meeting was held on May 20th at headquarters, and it started off with an award presentation for life saving efforts by Officer Amanda Armstrong for assisting with a birth in an automobile.

Detective Brad Mullins completed the first session of Kentucky Criminalistics Academy.

Patrolman Henderson attended the KY Safety Summit.

2024 Thomas More student academy headed up by Sgt. Paolucci was a great success.

The surplus unit 35 is listed on GovDeals.com and the other one was sold to the City of Crestview Hills.

The authority did pass their budget for the year, and Lakeside Park's portion is \$709,810.00

There was an execution of a memorandum authorizing the City of Florence for the use of their mobile command center.

After the executive session, the authority authorized Chief Degenhardt to offer Heather Marcus the position as Police Clerk. She will be in training with retiring Melissa Sies for no less than 60 days.

Patrolman Shawn Kleier is retiring later in June, and we recently celebrated his retirement.

This Saturday, June 15th at Thomas More University will be the police department's 4th annual antique and custom car show starting at 9am to noon.

PDS:

Nothing to report.

FINANCE:

Mr. Gongola reviewed the finances this month and everything checked out. He noted there was a significant increase in revenue from occupational licensing due to back taxes being paid. The city has total assets of a little over 4.2 million.

MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):

No report this month.

RECREATION:

Ms. Thaman provided the upcoming event information.

Senior Bingo will be held tomorrow, Tuesday June 11th here at Lakeside Park 2 to 3:30PM.

This Thursday will be Lakeside Park Night at Y'all's Ballpark at 6:30 PM.

The Next Senior Resource Seminar will be Wednesday, June 19th here from 9:00 Am to 11:00Am.

The city of Fort Mitchell will be hosting the 4th of July Parade.

On Sunday, July 14th Lakeside Park Putt Putt night at the Erlanger location and we ask that you bring a canned good for those less fortunate.

Wednesday July 17th will be another Senior Resource Seminar in the City of Fort Mitchell from 9:00 to 11:00 AM.

There is preliminary information for August, and you can find this as it is available on our website.

PUBLIC RELATIONS:

City newsletter and Survey's both went out and if anyone has questions, please contact us.

TBNK:

Mr. Bernheimer said the new budget was passed, and he wanted to say thanks to the staff and board for their work on it.

COMMENTS FROM COUNCIL:

Mr. Wolfer said for everyone to enjoy the summer.

NEW BUSINESS

No new business

ADJOURNMENT:

At 7:47 PM Mr. Wolfer made the **motion** to adjourn the meeting and Mr. Gongola seconded the **motion**.
Voice vote taken – **4 Ayes, 0 Nays; motion** carried.


Paul Markgraf, Mayor

ATTEST:


Teresa L. Bruck, City Clerk

AYES: 4
NAYS: 0
ABSTAIN: _____