

**City of Lakeside Park**  
**Minutes of Regular Meeting on 5/13/2024**

**CALL TO ORDER:** Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, May 13, 2024, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss. The council members present were Tom Bernheimer, Chris Gongola, Dennis Landwehr, Mary Ann Thaman and Dave Wolfer. Absent from the meeting was council member Brian Waite.

**PUBLIC HEARING**

Mayor advised the reason for the hearing is that we have approximately \$55,000 Municipal Road Aid funds from the Commonwealth this year designated for road work, and we must have a public hearing for any ideas from the residents. No residents were present, and no comments or questions asked so the mayor declared the public hearing to be closed.

**AMENDED AGENDA**

There were no changes, corrections or deletions to the May 13, 2024, Amended Agenda as presented. Mr. Bernheimer made the **motion** to adopt the Amended Agenda and Mr. Gongola seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

**MEETING MINUTES**

No additions or corrections were requested for the regular meeting of April 8, 2024, minutes. Mr. Landwehr made the **motion** to adopt the minutes. Mr. Wolfer seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

**SPECIAL MEETING MINUTES**

No additions or corrections were requested for the special meeting of April 23, 2024, minutes. Ms. Thaman made the **motion** to adopt the minutes. Mr. Wolfer seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

**CITIZENS ADDRESSING COUNCIL:**

No citizens present.

**MAYORS REPORT**

The mayor reported we do have a primary election coming up next Tuesday, May 21<sup>st</sup>. Our precinct is at Lakeside Christian Church, or you can visit Kenton County's website for early voting information. The mayor encouraged everyone to come out and vote. The mayor noted with this election there are election signs going up and recently there was an ordinance code change on signs. The sign still cannot be put up any earlier than 60 days before an election and must be taken down within 7 days after an election, the size of the sign should be 16ft<sup>2</sup> or four feet by four feet (4'X4'), no larger sign size is acceptable, they cannot be in the right-of-way nor block anyone's street view. The owner of the property may now be cited for any of these violations, not the party putting up the sign.

As the mayor was discussing signs, he also talked about realtor signs being placed at the end of a subdivision but are not permitted unless they have prior consent from the property owner where the sign has been placed.

The mayor said that have been some inquiries about above ground pools, and detached storage sheds in the city limits, but he advised they are not permitted. He also talked about privacy fences must be see-through and must be no higher than 4' unless around a swimming pool or tennis court. For more information, please call Kenton County Planning and Development Services before construction of these items.

This Wednesday, May 15<sup>th</sup> at 10:00 AM, the Northern Kentucky Police Memorial service will be held at the foot of the suspension bridge.

The Applewood project of removing the Boxwood shrubs and rocks has been completed. The median has been replaced with sod and is growing well. We still have those Boxwood shrubs available here at the city building until this coming Friday if anyone would like to come get them.

The mayor's group meeting will be held this Saturday morning here at the Lakeside City building. The mayor asked the council members and staff to attend as we will have Senator Chris McDaniel to provide us with the legislative update. Last month's meeting was at the Edgewood office, and the guest speaker was Dr. Mike Reeser of Critical Stress and Wellness Center on the topic of medical marijuana. He discussed how medical marijuana can be prescribed and used for treatment.

Mayor advised the deadline to file to run for the city council election is June 4<sup>th</sup> by 4:00 PM at the Kenton County Clerk's Office.

Last, the mayor read a Proclamation for National Public Works Week being May 16-25, 2024.

#### **CITY ATTORNEY REPORT**

Mr. Voss conducted the **second reading** of **Ordinance No. 05-2024**, creating chapter 65 of the City of Lakeside Park, Kentucky Code of Ordinances relating to the creation of a rental registry to assist the city with concerns and/or notifications to landlords.

Mr. Bernheimer made the **motion** to adopt ordinance No. 05-2024. Ms. Thaman seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

Mr. Voss then conducted the **second reading** of **Ordinance No. 06-2024**, Amending Chapter 50 of the Code of Ordinances, entitled "Nuisances" that relates to noise and enforcement.

There was some discussion about how it would affect Barleycorn's Restaurant playing music after 10:00PM, as well as the effect on graduation parties, New Years Eve events, and other holidays festivities. Mr. Bernheimer said they cannot write legislation for one individual and must do what is best for the community, so he suggested leaving the ordinance as is and seeing what happens as issues can always be addressed as they arise. It is best to try this first as Crestview Hills adopted this same practice. Since we have a joint police authority with Crestview Hills the ordinances need to stay consistent for enforcement reasons.

Mr. Wolfer made the **motion** to adopt ordinance No. 06-2024. Mr. Landwehr seconded the **motion**. Voice vote was taken. **4 Ayes, 1 Nays; motion** carried.

Mr. Voss then conducted the **second reading** of **Ordinance No. 07-2024**, to adopt the annual budget for the Fiscal Year July 1, 2024, through June 30, 2025, by estimating revenue and resources and appropriating funds for the operation of city government for the City of Lakeside Park, Kentucky.

The mayor did advised council that there was one correction made in that the percentage for the Lakeside park's portion of the police authority fees have increased.

Mr. Bernheimer made the **motion** to adopt ordinance No. 07-2024. Mr. Wolfer seconded the **motion**. No further discussion was made, roll call was taken. **5 Ayes, 0 Nays. Motion** carried.

Tom Berheimer Aye	Chris Gongola Aye
Dennis Landwehr Aye	Mary Ann Thaman Aye
Brian Waite Absent	Dave Wolfer Aye

Mr. Voss conducted the **first reading** of **Ordinance No. 08-2024**, amending chapter 20 elected officials, Article III, §20.202 "Qualifications" of the Lakeside Park, Kentucky Code of Ordinances changing the age requirement to eighteen (18) years of age to be a Council Member.

#### **CITY CLERK/TREASURER'S REPORT**

Ms. Bruck informed us that she attended the KMCA Spring Conference in Cumberland, Kentucky in April. She signed up to be on one of the KMCA committees. In addition, she was again awarded as an alternate recipient for the Kitty Johnson Scholarship, and she was able to sign up to attend the clerks institute in July this year. Ms. Bruck advised her, and Ms. Kemper finished purging old city records. Last, she reported that the City Shred It days were a huge success thanks to the help of Walz Business Systems.

Mr. Wolfer asked if the shred day would end up being an annual event, and Ms. Bruck advised, they hope it will be. Mr. Wolfer said it was a great idea.

#### **FIRE/EMS:**

Asst Chief Hampton stated they had a very relaxed month of April. They had 17 runs for Lakeside Park which was half as much as last year; 9 car seat installations, and 5 community CPR classes conducted. They are working on their annual budget and will let us know about that soon.

#### **PUBLIC WORKS:**

Mr. Bernheimer reported that the last portion of the 2023 street project involving the yard restoration has been completed and the contractor is being issued the balance of that project.

There is still ongoing discussion on the sidewalk project, and it has not yet been finalized.

The 2024 joint crack seal program was budgeted for a cost of \$40,000, and the low bid was by Scodeller.

The 2024 spot repair program awarded to Neyra Paving is expected to start sometime in June as the weather permits.

The Dixie Highway sidewalk project is underway with the exception of some pending right-of-way and easements issues. Keep in mind that this project will take a little longer because it is a **federal state** project.

The Applewood project is completed. There are boxwood bushes still available at the city building if anyone wants them.

Duke gave a \$3,000.00 grant for tree replacement, and we are having a tree horticulturist determine what is best for replanting.

Mr. Bernheimer stated Public Works, Steve Greer sprayed the weeds on Dixie Highway.

Last, there was a discussion by the public works group about tall grass issues.

Mayor advised the bid for 2024 Crack Seal Bid was awarded to Scodeller Construction, and Resolution No. 3-2024 was read by Mr. Voss for approval by the council.

Mr. Landwehr made the **motion** to award the 2024 Crack Seal Bid to Scodeller Construction. Ms. Thaman seconded the **motion**. No further discussion was made, roll call was taken. **5 Ayes, 0 Nays. Motion** carried.

Tom Bernheimer Aye  
Dennis Landwehr Aye  
Brian Waite Absent

Chris Gongola Aye  
Mary Ann Thaman Aye  
Dave Wolfer Aye

#### **POLICE AUTHORITY:**

Mayor Markgraf presented the police authority report. He stated 27.9% of the calls were for Lakeside Park.

He advised that the council was provided the minutes for the regular police authority meeting of April 15<sup>th</sup> as well as the minutes for the special meeting on May 6<sup>th</sup>.

He noted that Sargeant Goodman completed an FBI photography course.

He reported the new police vehicles are in service, and that one surplus police vehicle will be sold to Crestview Hills with the other going out to auction.

The police department had their 1<sup>st</sup> reading of their annual 2.4 million budget. The budget that is split between Lakeside Park and Crestview hills is calculated by property value, type of buildings and numbers of calls to each city. The percentage that Lakeside Parks is apportioned will be 29.6% of this annual budget.

The mayor also reported the May 6<sup>th</sup> police authority special meeting was to authorize approval to request a grant from Homeland Security.

The mayor advised in the past, police officer wrote citations by hand, but now we have an electronic system for writing citations to better track and maintain these issued citations.

Mr. Wolfer did inquire about the 5 warrant arrests in Lakeside Park noted in the report. Chief Degenhardt advised they may have either been back up to the County Sheriff Department serving warrants or it could have been that they saw an active warrant in their system and pursued the arrest.

#### **PDS:**

Mayor Markgraf said the council packets include permits and violations reports the council members could review, but nothing else to note.

#### **FINANCE:**

Mr. Wolfer highlighted items for the month of April. He stated we collected almost \$45,000 in revenue

from insurance premium fees. We had expenses of a little over \$300,000 due to quarterly payments to both Fire/EMS and Police, which provided a net loss this month of roughly \$259,000. This loss is not uncommon for this time of the year. The profit and loss statement showed everything was properly recorded. We are approximately 83% through the Fiscal Budget year, and the report shows we are on target with that budget. Nothing he reviewed stood out as abnormal. He was in the office last week to review the bank reconciliations and noted that everything looked perfect. He also reviewed the credit card receipts and statements, and everything there looked fine. Finally, the balance sheet or snapshot of the city's position showed a total in checking and savings of a little over \$3.6 million. This indicates the city to be in good shape.

**MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):**

Mr. Landwehr reported there were many good topics discussed at the MGLNK meeting, but the main discussion was about medical cannabis. He expressed concerns about the legalization of this product for not only medical use, but also the potential for recreational use. He said there will be many discussions in the process of enactment of this before it is to go into effect January 2025.

Mr. Voss said he is working on an Ordinance for the prohibition of this product in the City of Lakeside Park as the effective date has been moved to July of 2024.

**RECREATION:**

Mr. Thaman informed us of many upcoming recreation activities.

She started off with the continuation of the Senior Resource Seminars. The flyer can be found on our website or in our city building lobby. These seminars will go on through September. This Wednesday, May 15th will be at the Fort Mitchell City Building from 9:00 to 11:00 AM with the topic being, "Elder law and funeral planning."

Tuesday, June 11<sup>th</sup> will be Senior Bingo here at our Lakeside Park City Building from 2:00 to 3:30 PM.

Thursday, June 13<sup>th</sup> will be Lakeside Park Night at Florence Y'all Thomas More baseball stadium. You can purchase tickets by going onto the city website or Facebook page. To purchase tickets either scan the QR code or click on the "Click Here" button that will take you to the Florence Y'all site.

Wednesday, June 19<sup>th</sup> from 9:00 to 11:00 AM will be the next senior seminar held here at the Lakeside Park office with the topic of, "Caring for yourself while aging."

On Thursday the 4th of July, Fort Mitchell will be having their annual parade from 12:30 to 2:30 PM.

Sunday, July 11<sup>th</sup> starting at 6:30 PM it will be Lakeside Park Putt-Putt night at the Erlanger Putt-Putt miniature golf course. Bring canned goods to donate to those less fortunate in Northern Kentucky.

Wednesday, July 17<sup>th</sup> from 9:00 to 11:00 PM will be the next senior seminar with a topic of, "Aging in Place." Discussion will be about the pros and cons of staying in your home versus going to a facility.

Friday night, August 9<sup>th</sup> will be "Back-to-school" movie night here at the Lakeside Park City Building from 6:00 to 9:00 PM.

Bunco will be hosted here on Tuesday, August 13<sup>th</sup> from 2:00 to 3:30PM.

Wednesday, August 21<sup>st</sup> another senior resource seminar here at Lakeside Park on the topic of, "Meeting your healthcare needs."

This Saturday, May 18<sup>th</sup> is the mayors meeting here at the Lakeside Park office as well as the Lakeside Park city-wide yard sale event. The yard sale will start at 8:00 am and a map of the participating residents can be picked up at the city building. If you participate and have anything left over, please consider donating to charitable organizations such as St. Vicent De Paul, Vietnam Vets, or other local charitable organizations.

Also, if you have large items you need to get rid of, the Lakeside Park large item pick up day is the first Saturday in June. You will be able to put items out on Friday night and for additional details visit our website.

Mr. Gongola asked if bingo is limited to Lakeside Park residents, and Ms. Thaman advised it is in conjunction with Fort Mitchell residents.

**PUBLIC RELATIONS:**

Mayor advised we are aiming to get the quarterly newsletter out this week, but some other items got in the way of finishing it. We are also working on getting out a city survey that we hope to go out at the same time we send the newsletter.

**COMMENTS FROM COUNCIL:**

No comments

**NEW BUSINESS**


No new business

**ADJOURNMENT:**

At 8:04 PM Ms. Thaman made the **motion** to adjourn the meeting and Mr. Bernheimer seconded the **motion**. Voice vote taken – **5 Ayes, 0 Nays; motion** carried.

  
Paul Markgraf, Mayor

ATTEST:

  
Teresa L. Bruck, City Clerk

AYES: 4  
NAYS: 0  
ABSTAIN: 0