

**City of Lakeside Park**  
**Minutes of Regular Meeting on 1/8/2024**

**CALL TO ORDER:** Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, January 8, 2024, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss. The council members present were Tom Bernheimer, Dennis Landwehr, Mary Ann Thaman, and Brian Waite. Council members absent included Dave Wolfer and Chris Gongola.

**AGENDA**

Mr. Waite requested to revise the January 8, 2024, Agenda to include Resolution No. 1-2024 regarding opposition to the redesign and reconstruction of Turkeyfoot Road within the city limits of Lakeside Park. Ms. Thaman made the **motion** to accept the amended Agenda and Mr. Bernheimer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion to accept amended Agenda** carried.

**MINUTES**

No corrections, additions or deletions were requested for the December 11, 2023, minutes. Mr. Waite made the **motion** to adopt those minutes. Mr. Landwehr seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

**CITIZENS ADDRESSING COUNCIL:**

No one present.

**POLICE AUTHORITY**

Chief Degenhardt introduced our new Officer Amanda Armstrong. She was welcomed by the mayor and council.

**AUDIT**

Jim Sparrow of Rankin & Rankin presented the 2022-2023 Financial Audit Report. In review of the accounts presented fairly and met qualified standards.

With no questions or comments from the council, Mr. Bernheimer made the **motion** to accept the 2022-2023 Financial Audit Report as presented, and Mrs. Thaman seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

**PRESENTATION**

Cody Sheets of Planning and Development Services conducted a presentation about the changes involved in the Z21 project.

Mayor advised there will be a Public Hearing on these changes on February 1<sup>st</sup> at 6:15PM at the Kenton County Government Center 1840 Simon Kenton Way, Covington, KY 41011, and these Z21 project changes will have to be approved by our council by the regular Ordinance process of a First and Second reading. If residents have questions, the council will be happy to consider them after the second reading.

Mr. Waite and Mayor Markgraf thanked Cody for his work done on this project.

## **MAYORS REPORT**

Mayor Markgraf hoped everyone had a wonderful holiday season and is enjoying the new year.

Mayor advised he is signing several Executive Orders to re-appoint individuals for different boards that will not be read in detail tonight. Included in these re-appointments is Janet Fedders on the Ethics Board. In addition, he and the council will be re-appointing to our PDS Board Mr. Waite as primary member and Mr. Landwehr as alternate member. Our Police Authority Board only has 2 members for this year, which will include the mayor as one of the members and Mr. Waite will be the other.

Everyone will receive a new financial disclosure form to complete and return it to the Ethics Board for review.

In the next several weeks, Mr. Greer will be on light duty after having surgery.

We will be getting letters out to homeowners regarding sidewalk assessment deficiencies and what options they will have for repairs or replacements.

Christmas tree recycling is still on going until January 18<sup>th</sup>. The lives trees can be dropped off in the far corner of the city building parking lot where signs indicate.

The mayor's group will be held this Saturday at the City of Fort Mitchell, but currently he has nothing to report.

In the next few weeks, we will be doing employee performance reviews.

## **CITY ATTORNEY REPORT**

Mr. Voss read Resolution No. 1-2024 Expressing the City of Lakeside Park's opposition to redesign and reconstruction of Turkeyfoot Road/ Kentucky Route 1303 North of I-275 within the City of Lakeside Park.

Mr. Bernheimer made the **motion** to adopt Resolution 1-2024 and Mr. Waite seconded the **motion**.

Mayor provided some specifics from the previous Resolution and explained that we have new members involved in this administration and new representatives that we felt the need to restate our position on the Turkeyfoot Road issue. Mr. Waite and the Mayor also stated that Crestview Hills needs this project to go through for them, but not for Lakeside Park.

Voice vote was taken. **4 Ayes, 0 Nays; motion** carried.

## **CITY CLERK/TREASURER'S REPORT**

Ms. Bruck reported the Winter Newsletter went out in December. If you need a copy you can inquire for one by calling the office or it is posted on the website.

She stated we are pending approximately 1% property tax revenue to be collected.

She has distributed the 2024 Ethics Financial Interest Statement forms to required parties to be completed and returned by February 29<sup>th</sup> or as soon as possible.

She advised that she and Deputy Clerk Jeanette Kemper will be starting the Kentucky records retention process updates this week.

In addition, since the 2022-2023 Financial Audit is now complete, the local government annual report will be completed and submitted to DLG.

**FIRE/EMS:**

Assistant Chief Jeff Hampton reported 193 runs in December with only 27 of those being in Lakeside Park. Total runs for 2023 were 2036 runs, which is the highest number of runs in the past 5 years. This month they did 5 car seat installations, 5 public education events and 2 CPR classes. Significant incidents included a structure fire on Louise Drive, an assist with a recovery operation in Bromley, and a structure fire in Taylor Mill.

**PUBLICWORKS:**

Mr. Bernheimer gave the public works report this month. He started with 2023 street program is now completed and that included a portion of West Lakeside being resurfaced.

The sidewalk program is still ongoing, and soon we will be notifying residents of their repair or replacement options.

The joint, crack and seal program are completed for 2023 and now Public Works will look at 2024 needs.

Along with the sidewalk repairs, we will be revisiting the bench project because it makes sense to pour the pads during the sidewalk repair projects.

We wish Steve Greer a speedy recovery as he is greatly needed.

Mayor added that we are not scheduling a major project for this year.

**POLICE AUTHORITY:**

Mr. Waite said Police Authority last met on December 18<sup>th</sup> with mostly standard business, except the department added a new speed and distance measurement device as well as a new phone system.

The activity report showed 25% of the calls were in Lakeside Park for December.

Mr. Waite announced that Officer Armstrong completed the field training, and was glad to have her on the team. Next meeting may be changed due to Monday being Martin Luther King Jr holiday.

**PDS:**

Mr. Waite said the list of permits and violations were included in the packet and there was no meeting this month.

**FINANCE:**

Ms. Bruck read the financial report Mr. Wolfer provided:

**Month of December 2023:**

- \* total revenue collected of \$661,000 ... mostly made up of Real Estate tax payments (\$520,000) and the corresponding \$69,000 in Waste Collection fees;
- \* total monthly expenses totaled \$222,000 ... normal monthly expenses to run the City + a quarterly Police payment of \$172,000
- \* net income for the month was \$439,000

**Profit & Loss Budget vs. Actual:**

- \* we are 6 months into the fiscal year, and we have collected 83% of our total budgeted revenue (makes sense given that real estate taxes collected in the last 3 months are the majority of our revenue);
- \* one item of note is the large increase in interest income being received by the City due to realigning our available funds into higher interest-bearing accounts;
- \* all the expenses looked reasonable ... nothing major stood out as being over-budgeted; we have made our usual quarterly Police and Fire payments;

**Bank Reconciliations:**

- \* all the bank rec's were reviewed, and every account was reconciled between the bank statements and the City's books

**Balance Sheet:**

- \* as of 12/31/23, we have \$3,683,000 in checking/savings

The mayor noted that because we are such a small city the finance committee reviews the books monthly as additional security for our finances.

**MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):**

Mr. Landwehr only reported that the next meeting will be January 30<sup>th</sup>.

**RECREATION:**

Ms. Thaman advised that we don't have any activities going on this month, but if anyone is interested in Perfect North Slope, please contact the office or email [recreation@cityoflakesidepark.com](mailto:recreation@cityoflakesidepark.com). We must have at least 15 participants interested in going in order to book a date and time.

We will have dates for First Aid/CPR classes in February.

There will be Senior Bingo on March 12<sup>th</sup> from 2:00 to 3:30PM at the City of Fort Mitchell building.

The Easter Egg hunt in conjunction with the City of Fort Mitchell will be March 16<sup>th</sup>.

If you have ideas for events you would like to see happen, please contact our Recreation Director, Naomijoe Craven.

Ms. Thaman announced the winners of the home decoration contest. First place went to 2663 Dixie Hwy Phil Thaman, second place to 43 West Lakeside Avenue Mike and Lisa Burden, and 2 honorable mentions to 84 arcadia Adam and Mary Perkins as well as 298 Farmington Sarah Palazzo. Their prizes can be picked up at the city building.

**PUBLIC RELATIONS:**

Mayor advised we did get the Newsletter out last month.

If you look at our website and have comments, feel free to let us know your thoughts.

**COMMENTS FROM COUNCIL:**


Mayor advised that Charter Communications, which includes Spectrum Cable, will be raising their cable fees.

Mayor also announced the birth of his 8<sup>th</sup> grandchild, Michael Brooks this last month.

**ADJOURNMENT:**

At 8:05 PM Ms. Thaman made the **motion** to adjourn the meeting and Mr. Landwehr seconded the **motion**.  
Voice vote taken – **4 Ayes, 0 Nays; motion** carried.

  
Paul Markgraf, Mayor

  
Teresa L. Bruck, City Clerk