

City of Lakeside Park
Minutes of Regular Meeting on 10/09/2023

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:01 P.M. on Monday, October 9, 2023, in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss. Council Members present were Tom Bernheimer, Chris Gongola, Dennis Landwehr, Mary Ann Thaman, Brian Waite, and Dave Wolfer.

AGENDA

There were no changes or corrections to the October 9, 2023, Agenda. Mr. Bernheimer made the **motion** to adopt the Agenda and Mr. Gongola seconded the **motion**. Voice vote was taken. **6 Ayes, 0 Nays; motion** carried.

MINUTES

No corrections or changes were requested for the September 11, 2023, minutes. Mr. Landwehr made the **motion** to adopt those minutes. Ms. Thaman seconded the **motion**. Voice vote was taken. **6 Ayes, 0 Nays; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No one present.

MAYORS REPORT

“ALERT: Audio Corrupted” no sound was recorded until audio was resolved after 9 minutes 32 seconds into the meeting. The mayor’s report was not recorded.

The Mayor wished a Happy Columbus Day to all.

It was reported that the new website is operational, and inquiries have been made concerning the collection of “cookies” on the site. The Mayor stated that cookies are often utilized to enhance the viewer’s use of the website, but the City will not use any collected cookies for any purpose, respecting viewers’ rights to privacy.

The Northern Kentucky Hazardous Waste Collection Event will be held on Saturday, November 4, 2023, between 9:00 am and 2:00 pm at the Thomas More Baseball Field in Florence, Kentucky. Download registration forms on the city website. Certain items will not be accepted.

The Mayors Group has been discussing the need for a Northern Kentucky Police Training Center. As a result, the council will be asked to consider Resolution 05-2023 to send to our legislators to support such a project.

A Senior luncheon and building tour on Wednesday September 13 were well-received by the attendees.

CITY ATTORNEY REPORT

Mr. Voss read Resolution No. 05-2023, a Resolution of the City of Lakeside Park, Kentucky, supporting the creation of a Northern Kentucky Branch of the Department of Criminal Justice Training Police Academy.

The council had no questions or concerns. Mr. Landwehr made a **motion** to adopt Municipal Order No. 05-2023 supporting a Northern Kentucky branch of the Department of Criminal Justice Training Police

Academy. Mr. Bernheimer seconded the motion. Voice vote was taken. **6 Ayes, 0 Nays; motion** carried.

Mr. Voss advised we have no outstanding legal issues at this time and nothing else to report for the meeting.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck advised Planning and Development's new website is up and running, but some kinks are still being worked out. She was able to print reports for Permits and Open Violations from April 2023 to September 2023 to catch council up on the activity for that period. She also stated this week there would be Planning and Developments training on their new website.

Ms. Bruck said the Fall Pride Newsletter can now be found on the City's website. In addition, it was sent out via email as well as USPS mailing for those residents who signed up for either of those methods of delivery. If residents would like to sign up for email or USPS mailing, they can either send an email to ispclerk@cityoflakesidepark.com or contact the office at 859-341-6670.

Tax bills were printed and mailed September 25, 2023. If anyone did not receive one, please contact the office. She also stated if bills are escrowed, please forward the bill to your mortgage company. Tax and waste payments collected to-date are a little over \$108,000.

This week starts the transition to a new IT company and our phone and internet to follow soon. She advised if anyone has an emergency to please contact 911, but if you have non-urgent matter please keep trying to reach us either by email ispclerk@cityoflakesidepark.com or phone 859-341-6670 and someone will return respond as soon as possible.

FIRE/EMS:

Assistant Fire Chief Dave Jansing provided the Fort Mitchell Fire Department report. He advised the total number of runs for Lakeside Park was 20. Out of those 20 there were 17 general incidents, 1 alarm drop for both a sprinkler and fire, and an accident at the intersection of Dixie Highway and Arcadia with injuries.

Occurrences going on this month included 9 car seat installations and 31 fire runs of which one was faulty battery backups at the Mercades dealership, and another lightning strike to a tree that struck a house.

Hero's night was on October 3rd from 4:00 PM to 9:00 PM at the DCCH children's home with around 4,000 in attendance. Several different parties participated, and it was a great turn out.

Mr. Wolfer asked the Assistant Chief Jansing about hosting CPR classes. He advised Mark Callen has taken over the CPR training and we should contact him to set that up.

PUBLIC WORKS:

Mr. Bernheimer reviewed monthly projects status. Street resurfacing on West Lakeside completed; joint crack and seal is a work in progress; and a sidewalk assessment program is being conducted to see which sidewalks need repaired. Last, we are looking for a new street sweeping contractor.

POLICE AUTHORITY:

Mayor advised the meeting minutes from September 18th and the activity reports were both in the council packets. The report shows 16.29% of the calls were in Lakeside Park this month. This percentage is within our normal monthly average.

The police department does try to have all their officers certified in at least one field of specialty. Patrolman Holman is now certified in the field of specialty as a firearms instructor.

If you would like the Police Department to check on an elderly neighbor, family member or friend, please contact the office and we will be happy to look in on them.

Patrolman Metzger completed training to be a bike officer and at times he will be able to ride his bike instead of using his patrol cruiser.

Detective Mullins went through training at the Kentucky Attorney General Office for cold case sexual assault investigations. We are hoping he will never need that training, but he has completed it.

Clerk Melissa Sies attended the Kentucky Municipal Clerks Association meeting last month.

There was a level one active threat class taught at Gloria Day Lutheran Church that was well received.

We sold one of the patrol cruisers and we received a rebate of just under \$800 from our insurance company.

The initial police department audit has been completed and the audit report will be presented within the next couple of months.

The police department is switching to Alta Fiber for telephone purposes, and it should entail cost savings. This new service will provide intercom capability between Lakeside Park, Crestview Hills, and our Police Department.

A non-working digital Nikon camera was sold as surplus, and the proceeds are to be used for media-related purposes.

One benefits we offer at the Police Department is a Stress and Wellness Center for our staff to deal with the interaction of the stress of the job and family life. We hope to add additional benefits to this program.

Patrolman Holman and his wife just had a baby boy.

Next meeting is Monday, October 16th at 5:30 PM at headquarters.

PDS:

Mr. Waite advised PDS did not meet last month, so there is nothing to report.

FINANCE:

Mr. Wolfer highlighted some items for the city's financials. For the month of September, we collected a little over \$103,000 in revenue for real property and waste payments. We collect payroll as well as occupational taxes. We had our ordinary monthly expenses which totaled around \$68,000 leaving us with a net income for the month of about \$35,000. He reviewed through the financial books last week and everything was properly recorded. A snapshot of our city's checking and savings shows a little over \$3.1 million. We are still waiting for the auditors to come back to give their financial statements for the 2022-2023 Fiscal Year report but should be soon.

MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY (MGLNK):

Mr. Landwehr had nothing to report.

RECREATION:

Ms. Thaman first would like to say thank you to Libby Baker, Janie Terrell and Dave Wolfer for their help with the mum sales to support the Adopt-a-Troop program. We do this fundraiser in conjunction with Villa Hills and Crescent Springs groups and want to give them a big thank you also.

The senior luncheon was a big success, and we would like to say thank you to Chef Barone Catering for the wonderful meal they catered for us.

This weekend Friday, October 13th and Saturday, October 14th, there is a last-minute event scheduled at Perfect North Slopes called the "Colorfall". It's a mile walk around Perfect North Slope showing pumpkin carvings and other activities. If you go this weekend mention you are with Lakeside Park and you get in for half price.

October 22nd we will have another open house for all from 1:00 PM to 3:00 PM here at the City Building.

October 28th will be the annual Trunk-or-Treat at Immanuel Church from 4:00 PM to 5:30 PM. There are usually lots of activities and treats for kids and the mayor will be cooking hotdogs.

On November 14th, 15th, and 16th you will be able to pick up luminary kits to display for the Light Up Lakeside event. You can stop in the City Building anytime during business hours to pick those up. However, there will also be an alternate luminary pick-up date on November 28th for anyone that misses the first dates.

Another event will be the annual ice-skating event that is collaborated with the City of Fort Mitchell on Wednesday, November 22nd from 5:30 PM to 7:30 PM at the Northern Kentucky Ice Skating Center. Residents from Fort Mitchell and Lakeside Park are encouraged to come join us for a fun night of ice skating.

With all these events check the website for more details, changes, or sign ups if necessary.

Light Up Lakeside is already scheduled for December 3rd, but carriage rides signups are not yet available. Ms. Thaman is working with our new Web designer to get sign ups online this year. We should have this set up no later than November 18th.

December 5th will be the Saint Nick Bingo for seniors from 2:00 PM to 3:30 PM at our City Building.

Mayor advised that all our events can be found on the insert of our Fall Newsletter.

Ms. Bruck added that we reached out to Northern Kentucky Water to add a "Touch-a-Truck" event to the Trunk-or-Treat activities this year, and they will be providing a couple of trucks for kids to touch and sit in.

PUBLIC RELATIONS:

Mayor advised the Fall Newsletter did go out, and we will be sending out 4 Newsletters a year to keep everyone in the loop.

COMMENTS FROM COUNCIL:

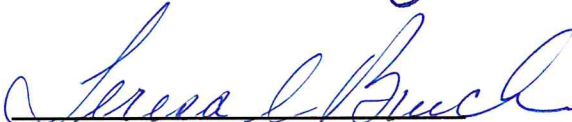
No comments

ADJOURNMENT:

At 7:38 p.m. Mr. Gongola made the **motion** to adjourn the meeting and Mr. Wolfer seconded the **motion**.
Voice vote taken – **6 Ayes, 0 Nays; motion** carried.



Paul Markgraf, Mayor



Teresa L. Bruck, City Clerk