

City of Lakeside Park  
Minutes of Regular Meeting on 08/14/2023

**CALL TO ORDER:** Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, August 14, 2023 in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss and Council Members present were Tom Bernheimer, Dennis Landwehr, Dave Wolfer, Brian Waite and Mary Ann Thaman. Council Member Chris Gongola was absent.

**AGENDA**

The Agenda was amended to include the first reading of tax rate ordinance. Ms. Thaman made the **motion** to adopt the Agenda and Mr. Bernheimer seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

**MINUTES**

One correction by the Mayor is needed to the August 14<sup>th</sup> Agenda is to reflect the Minutes being approved for July 10<sup>th</sup> instead of June 12<sup>th</sup>. With no other changes, Mr. Wolfer made the **motion** to adopt the minutes for July 10, 2023. Mr. Waite seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

**CITIZENS ADDRESSING COUNCIL:**

No one present.

**MAYORS REPORT**

Mayor Markgraf introduced our new Recreation Director, Naomijoe Craven who started August 1<sup>st</sup> and has been hard at work familiarizing herself and developing programs for the City. She is a retired educator that has been called back to work at the moment. We look forward to her being with the city for a very long time.

Tax information has arrived and everyone should have a copy. Our tax rate has always been .309 per \$100 worth of valuation and I propose to lower it to .255. This will calculate to be within our budgeted amount. It will bring us approximately \$886,000 in income, and we budgeted \$900,000 for property taxes in leu of the property assessments.

Rankin and Rankin auditors will be here within the month to review our books and provide us a formal report.

We did issue a Proclamation for the retirement of Chief Christopher Schutte as our Police Chief, and we dedicated July 30<sup>th</sup> as Christopher J. Schutte Day here in Lakeside Park. Chief Schutte wished for a private presentation, but he does deserve some public recognition for all the years he spent keeping us safe and sound. He trained Chief Degenhardt very well, and we know he will follow in his footsteps.

Mayor advised he would like to get out our newsletter in early September, and asked council to assist with any articles they may have to add. The Mayor has some suggestions for article, but will be getting with Mr. Bernheimer on that.

The Municipal Government League of Northern Kentucky (MGLNK) is being reconstituted. It went out of

practical existence about 5 to 6 years ago, but leadership of Judge Executive Knochelman and his staff are reinstating that branch. Mayor is appointing Dennis Landwehr as our representative for this group and there is a "Meet and Greet" Tuesday, August 29<sup>th</sup>. This group was a great forum for representatives of each city in Northern Kentucky to exchange ideas and learn new things that are of benefit to cities.

Last, please see our website regarding details of the Waste Tire Collection event happening this week Thursday and Friday from 8-4, and Sat 8-Noon at the Transportation Cabinet maintenance lot 3923 Madison Avenue in Covington.

### **CITY ATTORNEY**

Mr. Voss read in summary the second reading of the ordinance #03-2023 of the City of Lakeside Park granting and issuing a competitive, non-exclusive franchise for a combined term of ten (10) years to, and authorizing the execution of a franchise agreement with, Spectrum Mid-America, LLC, and Affiliate of Charter Communications Inc., and ISAOA said Franchise providing for: construction, erection, installation, upgrade, repair, maintenance, and operation of a cable television system for the provision of cable television services within the confines of the City of Lakeside ark; retention of police powers and sovereign immunity; a \$300,000 performance bond to ensure franchise compliance; indemnification by franchisee including adequate insurance coverage; construction and technical standards; compliance with FCC technical & customer service standards; conditions of street occupancy; public, educational & government access channels; payment of franchise fees & offset; council approval required for transfer of control or assignment of franchise; right to audit records; default, revocation & termination of franchise procedures.

The Mayor advised the city does have the ability to collect a Franchise fee but it would be accessed to our resident's for cable. However, we elected to draft this agreement so we do not collect a franchise fee from our residents.

With no changes or corrections suggested, Mr. Bernheimer made a **motion** to adopt the Ordinance #03-2023 Cable Franchise Agreement. Ms. Thaman seconded the **motion**. Voice vote was taken. **5 Ayes, 0 Nays; motion** carried.

Mr. Voss read the first reading of ordinance #04-2023 providing for the assessment of all real estate and personal property within the corporate limits of the City of Lakeside Park that are subject to taxation for City purposes by the use of the Annual County Assessment thereof by the property valuation Administrator of Kenton County; and levying an Ad Valorem tax thereon for the city purposes during the Fiscal Year which begins July 1, 2023, at the rate of \$0.255 dollars for each one hundred so assessed of real property and at the rate of \$1.510 dollars for each one hundred so assessed of personal property; and at the rate of \$.2769 dollars for each one hundred so assessed of motor vehicle and watercraft property providing for the payment and collection of such taxes and the penalties and interest thereon; and describing the purposes for which such taxes so collected shall be appropriated and used.

### **CITY CLERK/TREASURER'S REPORT**

Ms. Bruck reported a new AED was purchased for the City Building as the old one was out dated.

She attended the Kentucky Municipal Clerks Institute this year for the first time and brought back valuable information.

Our city of hosting the Northern Kentucky Municipal Clerks Association meeting this month on August 17<sup>th</sup> and Mayor Dave Hatter is the guest speaker on the subject of Social Media, IT and the new world of A.I.

Adam Howard from Kenton County Occupational License provided training to Jeanette and Teresa on a new report for payroll payments, over payments, and delinquencies. Adam also advised that the City of Lakeside Park has increased their payroll taxes from 2019 to 2023 by a 112% increase due to more individuals working from home.

Last, the Fiscal Year Audit is scheduled for the last week in August by Rankin & Rankin Auditors.

#### **FIRE/EMS:**

Assistant Fire Chief Dave Jansing of Fort Mitchell was glad to hear that we purchased a new AED as it came from PES along with the chairs and tables free of charge, and it was well over due to be updated.

Lakeside was down from last year for the month of July. Last year there were 26 runs and this year we had 13. These runs consisted of 10 ordinary EMS calls for general concerns, but the other remaining included a grease fire on Lakeside Landing, wires down on Lane Drive, and one accident on the highway.

Other things that went on for the month included 10 car seat installations, 3 life safety inspections, 3 public safety events and 4 smoke detector installations.

As everyone should know that Chief Fuller and Chief Schutte both retired.

The department participated in a Fourth of July Parade and hosted a regional training committee meeting on 7/18/2023.

No significant events in the City of Lakeside Park reported. But other cities had a few significant events such as 2 structure fires, a missing juvenile with autism that was found, a walk away from the Children's home and a vehicle fire.

Mr. Wolfer asked the Chief about CPR training and Chief advised it is typically part of recreation activities and can be discussed later.

#### **POLICE AUTHORITY:**

Mr. Waite reported police authority met on July 17<sup>th</sup>, and the drafted minutes are in the packets. He will highlight a few things. If you remember at the goal planning meeting at the beginning of the year we talked about outfitting the cruisers with new defibrillators. This has been done and once training is complete on the defibrillators they will be put into service.

The police department has contacted the Department of Transportation regarding the stretch around east 275 at mile marker 81 between Turkeyfoot and 3L highway due to an increase number of accidents during rain events. They are asking the Department of Transportation if there is any special coating for the roadway that can rectify that situation as they have used something in the past.

There was a check presentation to the Children's Home from the proceeds of the Charity Car Show.

As you know, Chief Schutte retired as of the end of July and Brad is now assumed the Chief duties.

#### **PUBLIC WORKS:**

Mr. Bernheimer said West Lakeside resurfacing is due to begin September or October, and residents will be notified ahead of time. The sidewalks in Lakeside Park are being assessed to see if there are any extensive needs for repairs. Also, we are assessing for crack and joint repair needs on Shaker Road, Marlo

Way, Penwood Road, West Lakeside and Brittany Court. If there is funds leftover, we will look at a few more streets. Bids were due last week and we will have more information later. Steve Greer has many projects he is working on. He was installing "no dumping" markers in the catch basins. He will be passing out notification for the street work begins. He has been trimming branches, killing weeds in the sidewalk joints, and repainting crosswalk and stop bars.

Mayor advised we did have the bid opening last Tuesday and the award went to Riegler Blacktop. There was only 2 Bids and the other bid was twice as much as Riegler.

Mr. Voss then read Resolution 04-2023 Accepting of the bid of Riegler Blacktop for Lakeside Park 2023 Joint Crack & Seal Program for the City of Lakeside Park, Kentucky and authorizing the Mayor to enter into the contract with Riegler Blacktop in support of said bid.

The Mayor entertained a motion to adopt Resolution 04-2023. Ms. Thaman made a **motion** to adopt the Resolution 04-2023. Mr. Bernheimer seconded the **motion**. Ms. Thaman made a comment that the Riegler Blacktopping's bid of \$29,000 came in well below budget, and that is good news. Mayor advised there was also an alternate bid in there in the event that we decide to expand to streets other than the ones quoted.

**Roll Call** was taken and responses as follows:

Tom Bernheimer Aye, Chris Gongola Absent, Dennis Landwehr Aye, Mary Ann Thaman Aye, Brian Waite Aye, and Dave Wolfer Aye. Vote was **5 Ayes, 1 Absent and motion** carrier.

Ms. Thaman commented that they are very appreciative for all the work Steve Greer does around the City, and Mr. Bernheimer added that he wouldn't have had a report if it where not for all the things Steve does.

**PDS:**

Mr. Waite advised as previously stated the Z71 committee completed its exhaustive review of all of our zoning ordinances, and last week representatives from PDS came to our Board of Adjustment meeting to present and review all of those changes with them. As you know, the Board of Adjustments is often at times in the fire line with exceptions and appeals in zoning ordinances, and the Mayor thought it would be a good idea to present the finding to them from PDS so we could get the boards input. The ordinance changes are now with the Board of Adjustments to review. They will make some recommendations and discuss at their next meeting next month. Then at that time Planning and Zoning would need to incorporate those changes and then it will come back to council for a review and a vote.

Mayor thanked Mr. Waite, Mayor Jansing, Keith Logsdon, our representative as well as Planning and Zoning for all of the exhaustive time in all of the meetings, and commented their input was invaluable.

**FINANCE:**

Mr. Wolfer highlighted some of the activity for the slow month. We had revenue of about \$90,000.00 with the majority it being insurance fees. We had normal expenses to run the city. We did have our first quarterly payments to the fire and police, which made up the majority of our expenses of about \$320,000.00, and showing a net loss for the month of about \$230,000 which is quite common for the month of July. Profit and Loss detail were all properly recorded. Last week he reviewed the bank recs and everything was to the penny. He is confident that when the auditor comes in they will be able to get through the audit quickly and without any issues. The last pages provided are a balance sheet. It is a snap shot of the city's financial condition. As of July 2023, we had just over \$3,000,000.00 in checking and savings.

Mayor commented that we try to be as frugal as we can with the city's money. That is our job not to frivolously spend, but if there are projects needed we do have fund available.

**RECREATION:**

Ms. Thaman welcomed Naomijoe, the new recreation director. She stated she was glad to have her here. Ms. Thaman advised Naomijoe would talk about recreation things, but Ms. Thaman had some noted reminders of upcoming events such as; Senior Bingo on September 12<sup>th</sup> and Light Up Lakeside is on December 3<sup>rd</sup>. We are having a meeting on Light Up Lakeside this week.

Libby is taking orders for the Mums sale. This is advertised on the sign board and website with instructions on placing an order and dropping off your check to Libby. The mums will be delivered on September 13<sup>th</sup> between 2 and 6pm.

Naomijoe thanked council for allowing her to be a part of Lakeside Park. She looks forward to working with everyone and meeting the residents. She has been looking through the archive of events since 2000 to present, and hoping to bring some old things back as well as establish new event. She advised the Senior Bingo is Tuesday September 12<sup>th</sup> at the City of Fort Mitchell as they are hosting this one. She is meeting with Adam of Barleycorns on Wednesday to go over Light Up Lakeside event. She contacted the Aquarium for new events they are having. She knows that playhouse in the Park has really nice events. They not only have Christmas Carol play but they are having a play about Johnny Cash's and his life. She has been in contact with Immanuel Church regarding the Trunk or Treat event and is scheduled to meet in person next Tuesday. She did meet with Joe of Fort Mitchell to discuss events both cities host together. Such as Northern Kentucky Ice Center on November 22<sup>nd</sup> and St. Nick Bingo being one on December 5<sup>th</sup>. She will be reaching out to the Boy Scouts about the helping with the luminaries. Additionally, the Mayor spoke to her about hosting an open house for the City.

Mayor advised if anyone has any ideas to contact us. Mr. Wolfer said he would like the senior luncheon at Barleycorns to start again as he did not qualify for the longest time. The Mayor said he would like to do that as well, but would like to have the first senior luncheon catered here at the city building so seniors could tour the new building. Thereafter, senior luncheon would resume at Barleycorns in the future.

**PUBLIC RELATIONS:**

Mayor said he would like to get the fall newsletter out as soon as possible.

**COMMENTS FROM COUNCIL:**

Ms. Thaman has had complaints about flyers all over the street. She just wanted to put it out there that some people still want the flyers, and the City doesn't have the authority to stop them. However, the Mayor advised that we do have a name and number of the supervisor for the flyer service, and we can contact them if it becomes an Iscor. We previously had an incident with flyers that we had to call him and he quickly resolved the issue.

One other comment from the Mayor is that the mum sale is for the Adopt-a-Troop program. Mr. Wolfer added that we raised close to \$1,000 for the troops in Fort Campbell. Mr. Wolfer added that it's a good cause and we appreciate your support.

Mayor thanked Mr. Wolfer for the new polo shirts. He did a great job on the shirts for the staff and council.

Mr. Wolfer had one more comment that school is starting back this week and to please look out for the kids.

**ADJOURNMENT:**

At 7:47 p.m. Mr. Wolfer made the **motion** to adjourn the meeting and Ms. Thaman seconded the **motion**.  
Voice vote taken – **5 Ayes, 0 Nays; motion** carried.

  
Paul Markgraf, Mayor

  
Teresa L. Bruck, City Clerk