

City of Lakeside Park
Minutes of Regular Meeting on 07/10/2023

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:00 P.M. on Monday, July 10, 2023 in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss and Council Members present were Tom Bernheimer, Chris Gongola, Dennis Landwehr, Dave Wolfer, Brian Waite and Mary Ann Thaman.

AGENDA

No changes or amendments were requested for the July 10, 2023 Agenda. Mr. Gongola made the **motion** to adopt the Agenda and Ms. Thaman seconded the **motion**. Voice vote was taken. **6 Ayes, 0 Nays; motion** carried.

MINUTES

There were no changes or corrections to the June 12, 2023 minutes. Mr. Bernheimer made the **motion** to adopt the minutes. Mr. Landwehr seconded the **motion**. Voice vote was taken. **6 Ayes, 0 Nays; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No one present.

MAYORS REPORT

Mayor Markgraf reported

- This is Chief Adam Fuller's last meeting and the Mayor presented a Proclamation to the Chief. Chief Fuller said when you work for the Fort Mitchell Fire Department its unique that you also work for other cities by contract. Since becoming Chief, he wanted to make that clear by changing the numbers on the truck and lettering that says, "Proudly Serving Fort Mitchell, Lakeside Park, and Crestview Hills." He had an initial childhood dream of being in law enforcement. He not only pursued that dream on the dispatch side of law enforcement, but he was able to pursue another childhood dream of being a fire fighter. He appreciated every moment of his career and thanked the Mayor and Counsel.
- Mayor wanted to remind everyone because it is summer time and a lot more people out that you don't want people to have temptations to take things. Keep your vehicles locked and garage doors closed to avoid any loses. This is vacation time. Watch out for your neighbor and if you let the police department know you will be on vacation, they will do a vacation check of your home while you are gone.
- Next week our City Clerk/Treasurer will be at the KMCA Institute for training.
- If you see the tree trimmers not handling the trimming properly, please notify Duke so they can address any issues with the trimmers sooner than later.
- The Mayors group is this Saturday at the new Elsmere City Building with a topic of discussion being a follow up on the road priorities that are before the Kentucky Legislature and the Kentucky

Department of Transportation. One of those discussions will include what is happening with Turkeyfoot Road and I-275.

- Beginning August before our next council meeting, Z21 zoning committee and the coordinator from PDS will be meeting with our Board of Adjustment to get their import for the new zoning code. After the August Council meeting, we will probably have a caucus meeting of our council to review everything so that we may possibly have a 1st reading in September.
- Last Mayors group meeting discussed the occupational licensing. If you work from home your employer must have an occupational license on file. Charter communication bills will be going up in August.
- Northern KY LINK newspaper has satisfied all the necessary requirements to allow cities to do their publications through them rather than the Kentucky Enquirer, but we will wait for more confirmation and still publish on our website for now.
- Last, Mayor would like to have an open house. One for general public and a luncheon for our senior citizens.

CITY ATTORNEY

Mr. Voss conducted the first reading of the ordinance #03-2023 granting Spectrum, Mid -American, LLC., an Affiliate of Charter Communications Inc., and Its Permitted Successors and Assigns Franchise agreement excluding appendices will be posted on our website shortly. No questions or comments from council at this time.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck reported she attended a Living Well Summit in Fayette County, Kentucky on June 13th to learn about the State of Kentucky Health plans and programs. She completed the End Fiscal Year 2022-2023 reports, updated the new budget in the accounting system, and is on track with the new budget. She advised since Property Valuation Administration was working on appeals and hearings with the Board of Assessments, we would not see any preliminary assessment roll until late July. Last she reported she received notice today that she is one of the recipients for the Kitty Johnson Scholarship from Kentucky Municipal Clerks Association.

FIRE/EMS:

Chief Fuller reported car seat technicians are up, and they currently have 7 inspectors. We did do a few fire safety inspections and public education events, but will have more in the fall. We did do a Fire Fighter picnic with past and present members at the Fort Mitchell park. This was helpful to new members by meeting some of the old members. Asst. Chief Slusher completed his Inspector II certification class. The State Marshall's office has put back on the local fire departments the job of fire inspecting and this is at different levels of bronze, silver and gold. The Fort Mitchell Fire Department is at Gold level which means we are able to inspect licensed care facilities. We are one of the few departments in the State of Kentucky that is able to do that type of facility inspection. A couple of incidents included a structure fire in Park Hills and smoke in a building at Beechwood. Fire Prevention week is set for October 8th through 14th with the theme being, "Cooking safe starts with you." Asst Chief Slusher and a few others will be working on the Fire Prevention activities for that week.

PUBLIC WORKS:

Ms. Thaman apologized to the residents for the West Lakeside Avenue delay, but the project has been pushed back to start sometime in September. The Veterans park now has a dog watering fountain. Geisen Street sign has now been replaced. CT Consultants are going to look at the 5-year rotation program to get bids for the crack seal projects in the fall. Mayor also advised that there has been a dog waste disposal bag post placed next to the dog watering fountain, and noticed the bags are being utilized.

POLICE AUTHORITY:

Mayor advised council should have received in the packet this month's report, and there was nothing unusual. Out of the monthly calls, 21 % of the them were for the Lakeside Park. On June 19th meeting, it was noted that there was an Active Threat class taught to the faculty and staff of St. Paul's Elementary school in Florence. We are on a 2-year rotation of vehicles each year and this year we sold a 2015 Dodge Charger at public auction for \$8,500. The money received from that sale will be used to outfit our new vehicles. On June 9th there was a Family Reunification Center Active Threat training for the Diocese of Covington. It was conducted at Lakeside Christian Church. This part of the program is very important to reunify children with their parents during an active threat situation. We also moved some funds for the purchase of new 9 mm weapons. Last month, there was a car show which generated a significant check that will be formally presented to the DCCH. The Board also unanimously elected Lt. Col. Degenhardt as the new Chief for the department, and we are grateful he accepted. We began the new hiring process for a new officer. Also, we went through all the employee personnel performance evaluations and the Board adopted recommendations for merit increases. Our next meeting is Monday, July 17th at Police headquarters at 5:30 PM. Everyone is welcome to attend.

PDS:

Mr. Waite said the only note of interest is the Z21 project which will be presented to the Board of Adjustments and then to council.

Mayor expressed that we have not had permits and violations in our counsel packs for a while because PDS is still developing a new program and working out some issues with the program. This should be rectified by August. When completed, this program will allow the City's to access information quickly without having to call down to PDS for the information.

FINANCE:

Mr. Wolfer highlighted just a few key points of the accounting summary. June was a quiet month. We did receive some miscellaneous taxes and an increase of interest from redistribution of money to other accounts. We had just day to day monthly expenses. We did have a net loss this month of \$3,000, which is common for this time of year. The Profit & Loss details were properly recorded and no issues. Our Profit & Loss Actual Report for the Fiscal Year end shows we collected more in taxes, licenses and permits. We budgeted \$1.8 million but our actual revenue came in at \$2.5 million providing an overage of about \$700,000 in income. This increase was contributed to more occupational licenses, insurance premiums and some ARPA funds. On the expense side nothing stood out, but our largest expenses are for the fire and police contracts. We budgeted expenses at \$2.1 million, but came in at \$2 million. For the entire 12 months, revenue versus expenses we were about \$840,000 to the good. This just goes to show, we are good stewards of the City's funds.

RECREATION:

Ms. Thaman reported we are interviewing for the Recreation Director and hope to have that position filled soon. The next senior bingo will be September 19th at City of Fort Mitchell. Light Up Lakeside event is set

for December 3rd, and thanks to the Holland Group for securing the carriage rides.

PUBLIC RELATIONS:

Ms. Thaman had nothing to report for Public Relations.

Mayor advised this is National Burger Week. Download the app for \$7.00 burgers at several local restaurants.

COMMENTS FROM COUNCIL:


No comments from council.

ADJOURNMENT:

At 7:37 p.m. Mr. Waite made the **motion** to adjourn the meeting and Mr. Bernheimer seconded the **motion**.
Voice vote taken – **6 Ayes, 0 Nays; motion** carried.



Paul Markgraf, Mayor



Teresa L. Bruck, City Clerk