

**City of Lakeside Park**  
**Minutes of Regular Meeting on 05/8/2023**

**CALL TO ORDER:** Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 6:59 P.M. on Monday, May 8, 2023 in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Ms. Bruck, City Attorney Mr. Voss and Council Members present were Mr. Bernheimer, Mr. Gongola, Mr. Landwehr, Ms. Thaman, Mr. Waite and Mr. Wolfer.

**AGENDA**

Mayor advised there is an addition to the Agenda, item number 6 Public Road Aid funds. Mr. Gongola made the **motion** to adopt the Agenda and Ms. Thaman seconded the **motion**. Voice vote was taken.

**6 Ayes, 0 Nays, 0 Absent; motion** carried.

**MINUTES**

Council received copies of the April 10, 2023 meeting minutes and with no additions or corrections, Ms. Thaman made the **motion** to adopt the minutes. Mr. Bernheimer seconded the **motion**. Voice vote was taken. **6 Ayes, 0 Nays, 0 Absent; motion** carried.

**CITIZENS ADDRESSING COUNCIL:**

No one present.

**PUBLIC HEARING**

Mayor advised some of the Municipal Road Aid funds will be used for road repairs on the West Lakeside project. No one in the audience to speak on the matter, so the matter was closed.

**MAYORS REPORT**

Mayor Markgraf reported that last April 11<sup>th</sup> we had PVA representative, Darlene Plumber and several staff members here to provide a presentation about the real estate re-assessments. She told us how properties calculations are based on current market values. If anyone disagrees with the evaluation because of the substantial increases there is only a limited amount of time to appeal and your appeal must be submitted by May15<sup>th</sup>. The appeal does not have to be formal, but for more information you can contact Kenton County PVA at 859-392-1750 or go to their website at [www.kentonpva.org](http://www.kentonpva.org). You can also click helpful links to find them through our City's web page.

This coming Wednesday at 7:00 AM there will be the annual procession Blessed Sacrament School children who live in Lakeside Park area that will be walking to school rather than using other means of getting to school other than the school bus. Please be careful to watch out for the crowds of kids.

This Saturday, the US Postal Carriers are having their annual food drive. Please put canned goods and non-perishables near the mailbox so the postal workers can pick them up for the food drive.

Included in the council packet is a copy of the proposed Budget and Mayor's message for the first reading tonight. Discussion is not necessary at this time because this is a work in progress. Things we still need to review or are waiting for renewal policies are real estate revenues, health insurance, and other insurance costs. But by the time the budget is ready to be finalized next month we will have this information. After everyone gets to review this in more details, if there are questions, then we can have a caucus meeting, if

desired.

The Mayor's group meeting was on April 15<sup>th</sup> at the City of Edgewood. There was an update from Bob Yeager with the Kentucky Dept of Transportation who was forthcoming about the Bent Spence Bridge project. However, Mr. Yeager advised that local projects are being contracted out because his staff has been cut in half. And due to his staffing shortage, it has generated delays in responding to request from municipal corporations.

Handed out tonight is a copy of House Bill 248 regarding sober living houses sponsored by State Representative Kim Moser. It doesn't give the City more authority to deal with the sober living facilities, however it does state that the City is to be given notice before another one is opened in their City.

City of Lakeside Park is hosting the Mayor's meeting on May 20<sup>th</sup> and all of council and anyone that wants to attend is welcome. The meeting starts at 9am and breakfast will be served.

Also, on May 20<sup>th</sup>, there is a city-wide yard sale. You can stop by the City building for a map of city residents that are participating.

Z71 meeting has wrapped up it's review. PDS is compiling changes into the new packet and presentation. This will be first presented to the Board of Adjustments as they are the first members to deal with any zoning issues. Then it will be brought to Council and with the complexity of changes a caucus meeting will be appropriate to discuss items in detail. Thanks to Council Member Mr. Waite, Kenton County Planning Commission Representative Keith Logsdon and former Mayor Dave Jansing for all the hours they put in on this committee for the good of the City. Also, wish to Mayor Jansing continued good luck in recover from his hip surgery last month.

Our City Clerk and Deputy Clerk prepared a new Welcome packet to go out to our new residents of the City. We are now able to get listing of people as they move in and provide them information about the city and allow them to sign up for email newsletters.

Mayor thanked Council Member Mr. Bernheimer and City Clerk Mrs. Bruck for their work on the Newsletter and it should be coming out within days.

### **LEGAL**

Mr. Voss also read the first reading of Ordinance No. 01-2023 regarding Duke Energy Franchise for the effective term of 10 years from 2023 to 2033. He notes that there will be a substitute correction for the second reading.

Mayor advised the corrected copy of this ordinance will be posted on the website for anyone that wants to review it prior to the second reading.

Mr. Voss then read the first reading of Ordinance No. 02-2023 first regarding the annual Budget for the 2023-2024 Fiscal Year.

**Addendum to the Mayors report:** Mayor advised that he did sign a Proclamation for "National Public Works Week" May 21 to 27, of 2023. We truly appreciate our Public Works Director, Steve Greer for all he does for the city and the Mayor asked everyone if they see Steve out, they stop and tell him how much they appreciate what he does.

City Attorney Mr. Voss then read the Municipal Order No. 03-2023 accepting the contract extending for Best Way Disposal of Indiana for an additional 2 years and noted there will be a 3% increase on the rate.

Mayor advised that this was part of the Best Way contract that was negotiated with the City of Fort Mitchell, locking our rates for the next 2 years. The Mayor noted that he was advised by Best Way that they will not be adding in a fuel charge this year.

At this time, Mayor asked for a motion to accept the Municipal Order No. 03-2023. Mr. Landwehr made the **motion** to adopt the Municipal Order 03-2023. Mr. Gongola second the **motion**. No discussion.

**Roll Call** was taken and responses as follows:

Tom Bernheimer Aye, Chris Gongola Ay, Dennis Landwehr Aye, Mary Ann Thaman Aye, Brian Waite Aye and Dave Wolfer Aye vote was **6 Ayes, 0 Nays and motion** adopted.

Mr. Voss then read the Resolution No. 03-2023 Identifying Roads City System. It is required by the Commonwealth to identify the City roads in order to use the Road Aid Funds. This Resolution was prepared and reviewed by our City Engineer, Steve Greer and the Mayor.

Ms. Thaman made the **motion** to adopt the Resolution 03-2023 City Road System. Mr. Waite seconded the **motion**. Mr. Waite had a question on Appendix B regarding Harmony Lane, he thought that was someone's driveway. Mayor advised it is listed as a private street and may be a flag lot. In addition, Ms. Thaman wanted to know why there is a Fountain Place A and B, and if it was for the condo association. Mayor confirmed it is for the condo's and privately owned. Voice vote was taken. **6 Ayes, 0 Nays, 0 Absent; motion** carried.

#### **CITY CLERK/TREASURER'S REPORT**

Ms. Bruck reported that we have now collected all property tax bills for the Fiscal Year '22-'23, and all of the 4<sup>th</sup> quarter Insurance Premium payments have been received.

#### **FIRE/EMS:**

Assistant Chief Slusher reported for the month of April they had 156 calls for service and out of those calls 15 were for Lakeside Park. 6 car seats installations for the month and 5 lifesaving inspection on commercial properties. Asst Chief Slusher and Chief Fuller attended training for Enhanced All Hazardous Management training at Texas A&M where we were subjected to anything from natural disasters to active shooters situations to learn how to work our way through that command process. It is our intent to send the rest of our officers and supervisors to this higher level of training. We had Lt. Adam Schoenberg attended the Fire Dept Instructors conference in Indianapolis where he came back with a wealth of knowledge of different fire and operation tactics. He is going to teach the rest of the Department what he learned. As well as we had one of our fire fighter/paramedics, Kenny Schroeder that was a presenter at the FDIC Conference in Indianapolis which is attended by fire personnel from across the world.

#### **PUBLIC WORKS:**

Ms. Thaman advised she did not have a whole lot to talk about for public works. The North Ashbrook project is complete, but still waiting on all the lawn restorations to be completed in order to pay the final \$5,000.00. West Lakeside project street work is due to start in July. We will have information on the website and letters going out to the residents in June to let them know when the work will begin. Public Works director, Steve

has been taking care of weeds and other items to keep our city looking nice. There are pet waste bags on a stand at the City's Veterans Park, and bids to install the pet drinking fountain are still pending. New American flags purchased and will be put up prior to Memorial Day. The TV monitor behind the Council Members has ½ the monitor screen not working and a new one will be purchased as there are no recalls or service agreement on the current monitor. Also, some of the sidewalks in the City need repaired, so public works is looking into which ones need replaced.

**POLICE AUTHORITY:**

Mr. Waite reported the Police Board met on April 17, 2023 and a copy of the minutes are in the council packet. He has just a couple of things to highlight. Clerk, Melissa Sies was awarded a scholarship to continue her professional development for her Master Clerk training. The third annual car show will be held on June 10<sup>th</sup> at Thomas More to benefit the Diocesan Catholics Children's Home. Police Authority received an RFP to purchase defibrillators for every police cruiser. Next Police Authority meeting will be May 15<sup>th</sup>.

Mayor advised that the City of Lakeside Park is sharing half the cost of the defibrillators with Crestview Hills and the expense of these are included with the cities' next Fiscal Year budgets.

**PDS:**

Mr. Waite reported the Mayor also participated in the Z21 meeting and thanked him for his contribution. The next PDS meeting will be May 18<sup>th</sup> and the PDS budget will be adopted at that meeting.

**FINANCE:**

Mr. Wolfer stated a summary for April shows we collected just shy of \$87,000 in revenue with the majority of that being occupational fees and insurance license fees. We did have normal monthly expenses that included the fourth quarterly payment to Fire /EMS. Profit & Loss details properly recorded and we are in line with our fiscal year budget. Balance sheet shows we have total in our checking and savings of a little over 2.7 million and as I reviewed the bank statements they were balanced to the penny. We did move some of the funds around in order to get better interest rates. In closing the ARPA funds as we were advised to do so, we opened a new money market account with Republic Bank and moved other funds to higher interest rate accounts.

**RECREATION:**

Mayor advised we have several applicants for the Recreation Director and he is in the process of setting up interviews this week.

Ms. Thaman advised Northern KY Senior games are on their way. Thanks to all that help with those senior olympics. The City-wide yard sale is May 20<sup>th</sup>, no permit is needed but if you want to be added to the map of participants contact the City Office or visit our website. Deadline is May 11<sup>th</sup> to be added to the yard sale map. Also, May 19<sup>th</sup> and 20<sup>th</sup> there is the Adopt-A-Troop event with a cook out Friday night and a 5k run on Saturday. June 3<sup>rd</sup> large item pick up day and June 6<sup>th</sup> Senior Bingo here at Lakeside Park.

Mr. Wolfer advised Friday evening cookout with the troops and their families for a very nice evening; Saturday is a 5k run/walk 8:30 A.M. to benefit the Kenton County Veterans Memorial and then Saturday morning we treat the troops and their families to breakfast at Pee Wees on Anderson Road. Our citizens and everyone are welcome to join us for a small fee. The information can be found on our web page. [www.cityoflakesidepark.com](http://www.cityoflakesidepark.com)

Mayor advised with the large pick up on June 3<sup>rd</sup>, Best Way tends to get here fairly early so put out your items Friday evening before. Also, furniture and mattresses must be wrapped in plastics.

**PUBLIC RELATIONS:**

Ms. Thaman had nothing to report except to say thanks for getting out the new welcome packets.

Mayor stated he would like to have a senior luncheon and an open house for only seniors first and then an open house later in the year for the general public. He also advised he would like to have new polo shirts or other logo shirts for the City staff.

**COMMENTS FROM COUNCIL:**

Mr. Wolfer commented the budget was well prepared, everything looked reasonable and thanked the Mayor and Teresa for putting it together.

**ADJOURNMENT:**

At 7:46 p.m. Mr. Wolfer made the **motion** to adjourn the meeting and Mr. Gongola seconded the **motion**.  
Voice vote taken – **6 Ayes, 0 Nays, 0 Absent; motion** carried.

  
Paul Markgraf, Mayor

  
Teresa L. Bruck, City Clerk