

City of Lakeside Park
Minutes of Regular Meeting on 06/12/2023

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 6:57 P.M. on Monday, June 12, 2023 in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, City Clerk Teresa Bruck, City Attorney Greg Voss and Council Members present were Tom Bernheimer, Chris Gongola, Dennis Landwehr and Dave Wolfer. Members Brian Waite and Mary Ann Thaman were both absent.

AGENDA

No changes or amendments were requested for the Agenda. Mr. Bernheimer made the **motion** to adopt the Agenda and Mr. Wolfer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays, 2 Absent; motion** carried.

MINUTES

Mayor advised there were minor corrections provided prior to this meeting to Council of the May 8, 2023 Minutes, but asked if anyone needed additional time to review before adopting the May minutes. With no objections or changes to the minutes, Mr. Landwehr made the **motion** to adopt the minutes. Mr. Bernheimer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays, 2 Absent; motion** carried.

CITIZENS ADDRESSING COUNCIL:

No one present.

MAYORS REPORT

Mayor Markgraf reported Flags were replaced earlier this year along Dixie Highway and this Wednesday is Flag day. Please join us in showing your patriotism.

The City newsletter went out last month, if anyone would like a copy emailed or physically mailed to them, please let us know at the City office 859-341-6670 or visit our website for the link to request a copy.

New Welcome packets and a pamphlet with city essential information are being sent out to new residents. If anyone knows of a new resident that needs a packet, please let us know. PDS advises us of new monthly property sales for us to generate the packets being mailed, but we appreciate your help if we have missed someone.

The Mayors Group is meeting this Saturday and being hosted by the City of Erlanger. We were a little disappointed we did not get to host the Mayors Group last month, but there was not enough on the Agenda for the Mayors Group to meet. We have been put back in line to host at a later date.

It is summer time and there are times grass clipping are observed to be blown in the street. Besides not looking too great for the City, we need to consider this is a slip hazard to pedestrians, bike riders, and motorcyclists. In addition, the City has to maintain the sewer catch basins and we want to avoid clogs that could lead to flooding.

Mayor asked council to stick around to discuss new City polo shirt information.

Please be aware that Duke Energy has informed residents they will be trimming trees and bushes as they are potentially affecting the powerlines in our City. There is a contractor, Asplundh that does the tree trimming for Duke Energy so if you see them, please note they are contracted by Duke Energy.

For this coming Sunday, Mayor wishes all the fathers a Happy Father's Day.

Mr. Wolfer made comment that he was impressed with the New Resident Welcome Packets and Mr. Gongola concurred.

Mr. Wolfer asked if Duke Energy has the right to trim the trees as some of the great looking trees have been destroyed in the past. Mayor advised Duke-Energy can maintain anything within their easement and their contractors have the right to trim anything impeding on the powerlines. If there are problems with the contractor, Asplundh, it can be addressed with Duke Energy direct or residents can contact us here at the city and we will be happy to contact Duke-Energy regarding any issues.

CITY ATTORNEY

Mr. Voss read the ordinance #01-2023 Duke Energy Non-Exclusive Franchise agreement for the 2nd time. He noted at 1.3 it should say, "distribution of electric and natural gas," but would correct that line. With no objections to the ordinance, Mr. Gongola made a **motion** to adopt the ordinance and Mr. Wolfer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays, 2 absent; motion** carried.

Mr. Voss then read ordinance #02-2023 for the second reading of the City of Lakeside Park Fiscal Year '23 - '24 Budget. Mayor advised we did receive the health insurance proposal and there should not be any changes to the health benefits from the first budget reading. Mr. Wolfer commented that the budget looked in line, reasonable, conservative, and he also felt the Mayor and staff did a good job on the budget proposal. Mr. Landwehr made a **motion** to adopt the '23 - '24 Budget, and Mr. Bernheimer seconded the **motion**. Roll call was taken. **4 Ayes, 0 Nays, 2 Absent; motion** carried.

Mr. Bernheimer **Aye**

Mr. Waite **Absent**

Mr. Gongola **Aye**

Ms. Thaman **Absent**

Mr. Landwehr **Aye**

Mr. Wolfer **Aye**

Last, Mr. Voss read Municipal Order #04-2023 declaring a surplus of city's broken 65" Samsung monitor located behind council seating. Mr. Gongola made a **motion** to adopt Municipal Order #04-2023; and Mr. Bernheimer seconded the **motion**. Voice vote was taken. **4 Ayes, 0 Nays, 2 absent; motion** carried.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck reported that Deputy Clerk Jeanette Kemper was working on reviewing files for record retention purging and in reviewing historical records determined that it would be beneficial to compose a historical book for the City. Ms. Bruck asked if anyone has pictures of the old city building or historical details of the city, could they provide that information either by email to lsplclerk@cityoflakesidepark.com or stopping by the office and we can make a copy of the information provided.

She advised the summary reports for the 2022 Insurance Premium tax payment have been received and with the new logging system her and Ms. Kemper developed, they are able to confirm all of those payments allocated have been received by the city. In addition, they have received the 2023 first quarter payments and pending the next quarter to start receiving in July.

Last, Mr. Bruck was awarded as an alternate recipient for the Kitty Johnson and David B. Smith Scholarships from Kentucky Municipal Clerks Association for the Kentucky Municipal Clerks training institute. However, if she is not bestowed the awarded scholarship then the local Northern Kentucky Clerks Association has advised they consider her to be an alternate recipient of a scholarship from them for the training institute cost.

FIRE/EMS:

Assistant Chief Slusher reported for the month of May they had 169 calls for service and out of those calls 24 were for Lakeside Park. 9 car seats installations for the month and 4 lifesaving inspection on commercial properties. All of our shifts completed EMS Simulation Training at St. Elizabeth training center in Boone County. We sent 3 Department Members Cpt. Hembree, Lt. Paul Wigger and Lt. Adam Schierberg attended Company Officer Training in Pensacola, Florida and came back with a wealth of knowledge they passed onto the rest of the department. We have 5 personnel that started Northern Kentucky Fire Recruit Class. In May, we started and completed hydrant testing with no issues in Lakeside Park. This year is Lakeside Parks turn for hydrants to be painted yellow.

PUBLIC WORKS:

Mr. Bernheimer reviewed current project status with the concrete work on North Ashbrook being completed, and the next project is the 2023 street program to start around July 1st. This project will begin on the streets of Gilmore and 102 West Lakeside, and expected to last 3 to 4 days. Homeowners will be notified by flyers ahead of time.

The dog drinking fountain is expected to be installed at the end of the month.

POLICE AUTHORITY:

Mr. Wolfner advised Police Authority met on May 15th and the activity report is in council packet.

As everyone heads out for summer vacation, if you would like the police to check on your house or your elderly parents that may live within the city, please let them know. They will be happy to do that.

Chief Schutte provided a list of things that happened in the Department:

The department was awarded the KLC Safety Grant for the purchase of traffic safety cones for all cruisers.

The Department had KLC triennial audit and found in compliance.

Police Department instructed an Active Threat Level II training for the faculty and staff of Thomas More University in early May.

Student Police Academy at Thomas More concluded in late April and the feedback was positive.

The Annual Police Memorial Service was held on May 17th at the police memorial in Covington and Lt. Col. Degenhardt was the master of ceremonies.

The big news during the meeting is that we did pass the budget for Fiscal Year '23 – '24. We did apply \$100,000 for the surplus to the upcoming 23-24 proposal and the board passed the new budget. Col.

Schutte did propose a Resolution to surplus one of the Dodge Chargers and he also proposed another Resolution to upgrade the department's current pistols as well as surplus the existing ones. In the upcoming June meeting the Board will review all personnel evaluations and conducting an annual performance evaluation of Col. Schutte.

Mayor advised he was hoping Col. Schutte would have been at our meeting so he could announce his retirement this summer, but hoping he will here next month and we will be able to talk about that a little more. This past Saturday was the annual car show at Thomas More University and it was a great success.

PDS:

Mayor Markgraf reported PDS did recently meet and passed their budget. Also, we are trying to stay on top of nuisance issues in the city such as grass being too tall or properties not being maintained as a few examples.

FINANCE:

Mr. Gongola advised he was in last week and reviewed the financial reports. Everything balanced for the month. He summarized the net income and expenses. Our year-to-date budget shows an estimated 30% more income due to an increase in occupational licenses. Last, he advised about the diversification of City's investments in Money Markets and CD's last month were reviewed to determine if changes were warranted to generate better returns. There were some changes either by increasing funds to generate a better interest and change of accounts to increase interest rates. These changes produced good results.

RECREATION:

Mr. Gongola reported May 20th was City-Wide Yard Sale and it was a success. June 3rd was the City's large item pick up by Best Way. Last Tuesday was the quarterly senior bingo and approximately 50 people came to the event. The next senior bingo will be hosted at City of Fort Mitchell council chambers on Dixie Highway on September 12th. Northern KY Senior Games were last month and there were approximately 268 senior participants. Our City Clerk, Teresa assisted with seated volleyball event at Alexandria Community Center and was impressed with the activity and the number of participants. For more information, you can visit Northern Kentucky Senior Games on Facebook or call 859-334-2117. Light Up Lakeside committee meeting met for the first time this year to determine the date of the event. The date for this event is scheduled for December 3rd at Barleycorns on Dixie Highway, Lakeside Park. Mr. Gongola thanked the Holland Group for their help in hosting this event. Last, if there are any suggestions for the recreation department for city activities, please email recreation@cityoflakesidepark.com

PUBLIC RELATIONS:

In the Mayor's report he touched on the Newsletter, but if anyone would like a copy, please let us know.

Mr. Wolfer reported on the recent Adopt-A-Troop weekend. He gave a shout out to Mr. Landwehr for helping grill. We welcomed over 20 troops and their family members on May 19th with a picnic. Also, one of the Girl Scout Troops from Villa Hills while selling their cookies would ask folks if they would be interested in donating a box to the troops and most people did. So they collected over 300 boxes for the troops. He felt that was a really nice gesture by that Girl Scout Troop and thanked them. There was a 5K race on Saturday and then breakfast at Pee Wee's after words.


COMMENTS FROM COUNCIL:

Mayor wished all council members present a Happy Father's Day. Council advised the same to the Mayor.

ADJOURNMENT:

At 7:36 p.m. Mr. Wolfer made the **motion** to adjourn the meeting and Mr. Landwehr seconded the **motion**.
Voice vote taken – **4 Ayes, 0 Nays, 2 Absent; motion** carried.


Paul Markgraf, Mayor


Teresa L. Bruck, City Clerk