

City of Lakeside Park
Minutes of Regular Meeting on 01/09/2023

CALL TO ORDER: Mayor Markgraf called to order the regularly scheduled meeting of Lakeside Park City Council at 7:02 p.m. on Monday, January 9, 2023 in the Lakeside Park City Building located at 9 Buttermilk Pike. Those in attendance were Mayor Markgraf, Assistant City Clerk Ms. Bruck, City Attorney Mr. Voss and Council Members present were Mr. Bernheimer, Mr. Gongola, Mr. Landwehr, Ms. Thaman, Mr. Waite, and Mr. Wolfer.

AGENDA

Mayor Markgraf requested to amend the Agenda to include Municipal Order 2-2023 Appointing a new City Clerk. Mrs. Thaman made the **Motion** to adopt the Agenda as amended. Mr. Bernheimer seconded the **Motion**. Voice vote was taken. **6 Ayes, 0 Nays, Motion** carried.

MINUTES

Council received copies of the December 12, 2022 meeting minutes and with no additions or corrections, Mr. Wolfer made the motion to adopt the minutes. Mr. Waite seconded the motion. Voice vote was taken. **6 Ayes, 0 Nays; Motion** carried.

MUNICIPAL ORDER

Mayor Markgraf advised last week our City Clerk, Courtney Mueller resigned. Mr. Voss read the Municipal Order 2-2023 advising appointment of Teresa L. Bruck as City Clerk/ Treasurer for the City of Lakeside Park effective January 9, 2023. Mr. Landwehr made the **Motion** to adopt the Municipal Order 2-2023. Ms. Thaman seconded the **Motion**. Voice vote was taken. **6 Ayes, 0 Nays, Motion** carried.

OATH OF OFFICE

Teresa L. Bruck was sworn in as the new City Clerk/Treasurer by Mayor Markgraf.

CITIZENS ADDRESSING COUNCIL:

No one present.

MAYORS REPORT

Mayor wished everyone a Happy New Year. He welcomed the new council members Mr. Landwehr and Mr. Gongola and happy to have them.

The City will be looking for part time City Clerk and part time Recreation Director. In the meantime, we will try to still have recreation events.

The Mayor signed an executive order regarding social media platform Tik Tok being banned from governments on the Federal level and encouraged to do the same on the city level because of the lack of privacy and the compromise of personal information. This ordinance bands the use from official city computers, phones and social media linking into it.

We did have a big pile of Christmas trees mulched up today, but we are still offering tree recycling for another 10 days.

Christmas light strands that are not working can be recycled at several sites in Kenton County, and the closest drop off to us is the City of Ft. Mitchell.

Mayors Group meeting is being hosted by City of Ft. Mitchell this month on Saturday January 21st. Meeting report will be available next month.

Mayor proposed a goal planning session to discuss ideas for the City and would like to set the date for Saturday, January 28th beginning at 9:00 AM with a time limit of no more than 2 hours in our conference room. If council members have ideas of what council can do for the residents of our city, please bring those ideas. If that date and time does not work, you can contact the Mayor.

In the case of a snow emergency, information will be provided the information to Public Media. In addition, we will try to get it on our Web Page, Facebook, and resident email notifications.

Regarding the past snow event, there was a level 2 snow emergency issued by Kenton County that applied to the unincorporated roads in Kenton County. Our city did not issue a snow emergency and typically we would not issue one with less than at least 4 hours' notice, so people can get their vehicles off the streets.

One issue that always comes up with the Mayor and the city staff concerns disputes between neighbors. The city cannot intervene in personal matters and cannot pass laws to make residents be good neighbors. So we ask everyone to please watch out for your neighbors as well as be a good neighbor.

LEGAL

Greg Voss conducted the reading of Municipal Order #1-2023 approving the appointment of Tom Bernheimer as the City of Lakeside Park's Representative to the Telecommunications Board of Northern Kentucky serving a term to start January 1, 2023 and ending December 31, 2024. Mr. Gongola made a **Motion** to adopt the Order 1-2023. Mr. Wolfer seconded the **Motion**. Voice vote was taken. **6 Ayes,0 Nays, Motion** carried.

CITY CLERK/TREASURER'S REPORT

Ms. Bruck advised as of December 30th the City had 71 unpaid tax bills, but as of January 4th the City is now down to 30 unpaid tax bills with 23% of those 30 having changed ownership. Letters were sent out to those new owners and the remaining delinquent bills to be sent out January 10th.

FIRE/EMS:

Assistant Chief Slusher could not be here today. Chief Fuller was present instead and advised there was 164 total runs and 24 of those were in the City of Lakeside Park. Very busy month of December, technicians installed 8 child car seats, and 51 Life Safety inspections completed. There were significant incidents this month with everything from a missing juvenile search, to a couple of commercial motor vehicle accidents, and also an auto accident in Crestview Hills that turned out to be 2 cars on fire. The department assisted Gallatin County during the winter storm with removing stranded motorists off the interstate. All incidents were predictable during the winter storm and the department increased staffing from 5 to 7 the first 36 hours for this reason. Last advised the yearly totals with an increase in service up by 4.75% this year.

Mr. Wolfer asked if they were still helping in Eastern, KY. Chief Fuller advised that they were down there for the first week, but that everyone is now back. In addition, Chief Fuller did say he has been in contact with a couple of the guys down there and they had water issues during the storm.

PUBLIC WORKS:

Ms. Thaman reported the public works committee met last Thursday. North Ashbrook is completed and waiting for a new invoice to pay the remaining \$5,000 reserved for final completion.

The next project coming up on the books is West Lakeside and bids will go out sometime later this week. Core samples done showed concrete underneath asphalt. This appeared to be for support as there were areas that were soft, but CT Consulting advised it looked okay and to move forward with the repaving. The joint crack sealing project was completed.

The ARPA money in the future will be discussed to be used for park benches and a few other things. The brick decorative entrance to Applewood subdivision was damaged and is in the process of getting fixed.

POLICE AUTHORITY:

Council Member Mr. Waite advised that the Police Authority Board met on December 19th. Jim Sparrow of Rankin and Rankin presented the annual audit report and it was a clean report with an unqualified opinion of the financials. The department also received their Workers Comp audit and was found in compliance. The community outreach activities included shop with a cop and Active Threat Training at Kenton County schools as well as at Notre Dame. This is National Law Enforcement appreciation day so on behalf of the City we would like to say a sincere thank you to the department.

Mayor Markgraf advised that Lt. Col. Degenhardt has been elected to lead the Kenton County Police Chief's Association for the upcoming year. He will be sworn in on January 21st. This is a great honor and recognition for his service and his leadership ability.

Chief Schutte was the head of the association 5 years ago and to have 2 members of the department lead Kenton Counties Police Chief's Association is a feather in our cap.

PDS:

Council Member Mr. Waite reported Z21 Committee will continue reviewing Ordinances and next meeting January 17th. December meeting was cancelled due to scheduling conflicts. List of violations in packet and one item to note is the violation for trash cans being left at the curb. A few residents were leaving their cans at the curb and bringing their trash from the house to the curb instead of bringing the trash cans in and out. Violations were issued and they have been corrected. The City Ordinance regarding trash containers says they may not be put out before 6 PM the night before collection and the trash cans must be brought back to the rear of the premises before 9 AM the day after collection. If you do see violations, please contact PDS directly or contact the city and we can pass issues onto them for you.

FINANCE:

Mr. Wolfer reported that we did collect just shy \$595,000 for the month of December. A big chunk of that was real estate taxes of about \$502,000 and corresponding waste collection approximately \$60,000. December we had normal monthly city expenses of \$200,000, but that included our next quarterly payment made early to the police department for \$150,000. Our net income for the month of \$394,000. Profit and Loss looks proper. We have collected 82% of income for the year which in line for what we would expect. As Teresa mentioned we are still due to collect \$26,000 plus in real estate fees. Bank reconciliations looked properly recorded. Balance sheet shows our financials position as of December 31st total checking and savings at about \$3,000,000 including \$728,000 of ARPA money which will be discussed at our planning meeting in a couple of weeks. Mr. Wolfer will now be sharing finance duties with Mr. Gongola.

Mayor Markgraf indicated we have submitted the audit information to Rankin and Rankin and Mr. Sparrow will be presenting the audit at our next meeting.

RECREATION:

Ms. Bruck advised we had 5 events in December being Holly Jolly days at Behringer-Crawford museum, Senior Bingo, Light Up Lakeside Park, Christmas (Appreciation) Luncheon, Best Holiday Decorations awarded to Michael Burden of 43 West Lakeside, Timothy & Shannon Murphy of 52 West Lakeside, and Jeffrey Witzgall of 35 Paul Hesser. Ms. Bruck also advised of possible future events looking into Snow Tubing at Perfect North Slopes late January or first of February and a possible Euchre Tournament in February.

Mayor Markgraf clarified the Appreciation Luncheon that was mentioned in the recreation report was the first time in 3 years that we have had the opportunity to show our appreciation to all the board members, and everyone who assists the City of Lakeside Park in the different capabilities. We would like to continue this once a year.

PUBLIC RELATIONS:

Nothing to discuss


COMMENTS FROM COUNCIL:

Ms. Thaman expressed Bingo was well attended and she appreciated the luncheon.

ADJOURNMENT:

At 7:38 p.m. Ms. Thaman made the **motion** to adjourn the meeting and Mr. Gongola seconded the **motion**.
Voice vote taken – **6 Ayes, 0 Nays; Motion carried.**


Paul Markgraf, Mayor


Teresa L. Bruck, City Clerk